**Data Administrator’s Meeting**

**December 01, 2016 1:00 – 3:00 pm**

**Onondaga/Oneida Rooms (Rodax 8) at CNYRIC**

**Video-conferenced C-O BOCES (Distance Learning room)**

**or WebEx from anywhere (WebEx info included at end of agenda)**

Documents available at:<http://www.cnyric.org/teacherpage.cfm?teacher=1055>

2016-17 SIRS Manual:<http://www.p12.nysed.gov/irs/sirs/> (v 12.4 - 11/16/16 update)

Vendor Meeting Info:<http://p1232.nysed.gov/irs/vendors/home.html>

* Welcome
* Assessment
	+ CBT/CBS ([cbtsupport.nysed.gov](https://cbtsupport.nysed.gov/hc/en-us))
		- 3-8
			* Test ordering site – scheduled to close Dec. 16
			* Tech readiness survey (<https://cbtsupport.nysed.gov/hc/en-us/articles/216028323-NEW-Grades-3-8-CBT-Technology-Readiness-Requirements-Guidelines>) - including “lead scoring entity”
			* Rosters for CBT being populated based on SSC
			* Test sampler available (<https://ny-practice.nextera.questarai.com/tds/#practice>)
		- NYSAA
			* Students populated based on 11/18 load - should be available now
			* Update district users
			* Build rosters
	+ Regents ordering for January
	+ ISRs
		- 3-8: printed and sent
		- NYSAA: available now in Level 2
		- NYSESLAT: available now in Level 2
	+ Contact info – update with test scoring (Monica Nett: mnett@cnyric.org)
* Reporting
	+ Reporting Memo (<http://www.p12.nysed.gov/irs/vendors/documents/2016-17SIRSReportingMemo.pdf>)
	+ Timeline (<http://www.p12.nysed.gov/irs/vendors/documents/2016-17DataReportingTimeline.pdf>)
* Staff Reporting (<http://www.p12.nysed.gov/irs/beds/PMF/home.html>)
* Staff Eval
	+ - Review SIRS-325 - certify accuracy by December 2
		- Certification submitted in SED Monitoring and Vendor Performance
	+ Staff update
		- ePMF - FAQ
		- Data updates for teacher who have submitted
		- Itinerant teachers and staff
		- TAA changes - only 4-8 math and ELA, HS math Regents
* Student Reporting
	+ Homeless definition: change 12/10/16 – Children awaiting foster placement will no longer be considered homeless; no historical changes needed
	+ Attendance reports
		- Chronic absenteeism
		- Day Calendar verification report
		- Anticipate certification
	+ Spec Ed due dates (<http://www.p12.nysed.gov/sedcar/data.htm>)
		- VR 1-9 due Jan 11
		- PD 6 due Feb 1
	+ FRPL guidance for 16-17 – certify spring and EoY (<http://www.p12.nysed.gov/irs/vendors/documents/FRPLGuidancedoc16-17-Revised.pdf>)
	+ SMS updates
		- Immigrant definition
		- Career path code changes
* Accountability
	+ School Report Card release (<https://data.nysed.gov/>)
* Other
	+ Data Source Matrix – moving to Google forms (trial)
	+ SEDREF (<http://portal.nysed.gov/portal/page/portal/PortalApp>)
		- DTCs (3-8 and NYSAA)
		- Separation of systems
	+ CRDC ([https://crdc.grads360.org](https://crdc.grads360.org/))
		- Cognos Level 1 CRDC Reports 2015-16 CRDC Reporting (in review)
			* Number of students, gender, race/ethnicity included
			* Behavior and Financial not included
		- Anticipated Dates – open in January; close 75 days later
		- Workshop – Date TBD; notices will be sent
	+ UIAS reports expected in Level 2 December 12 release
	+ Level 0 - new templates (release 12.01 on 11/30)
* Upcoming Meetings and Workshops
	+ DATAG – December 9
	+ **Data Admin Meetings for 16-17**
		- Thursday, February 9, 2017
		- Thursday, April 13, 2017
		- Thursday, June 8, 2017

**SED Upcoming deadlines & actions**:

**December 2** 2015-16 Statement of Confirmation of Staff Evaluation Rating Verification Report

**December 10** ESSA “Awaiting Foster Care” no longer homeless applies

**January 2017 –** TBA CBT 3-8 Roadshow; Scorepoint information

**February 6, 2017** – (Anticipated Date) Open L0H for all years

**Other helpful information**

**ESSA Guidance Link**: <http://www2.ed.gov/policy/elsec/leg/essa/index.html>

**Data Admin Meeting WebEx Information**

Thursday, December 1, 2016 12:50 pm  2 hrs 20 mins

Meeting number (access code): 736 223 080

Meeting password: uPE6eRBd

When it's time, [join the meeting](https://cnyric.webex.com/cnyric/j.php?MTID=m9773203f15b7c5e28e099f88c6d03eee).

**Join by phone**

**1-650-479-3208** Call-in toll number (US/Canada)