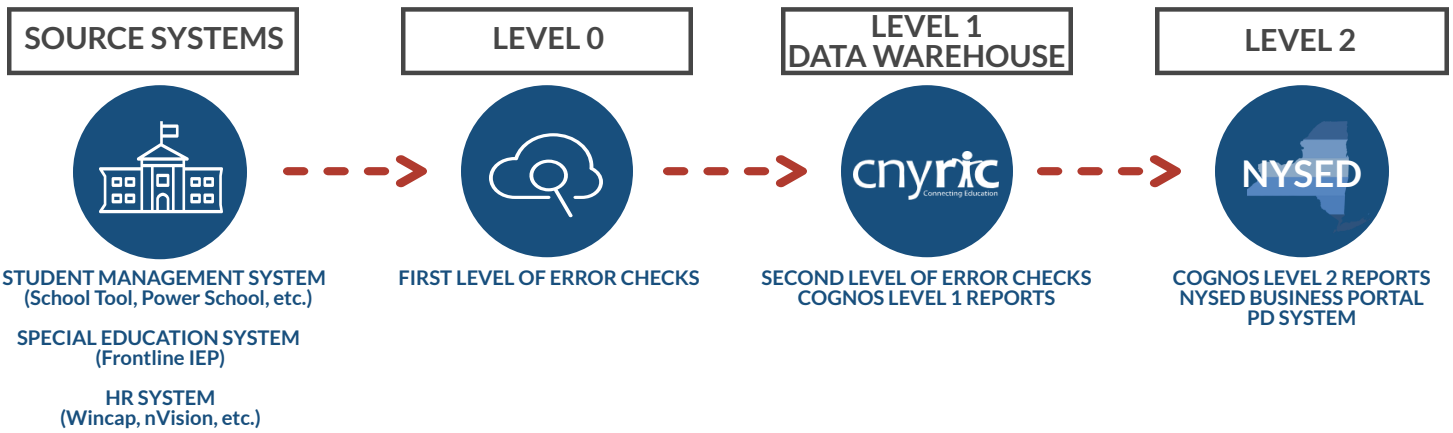
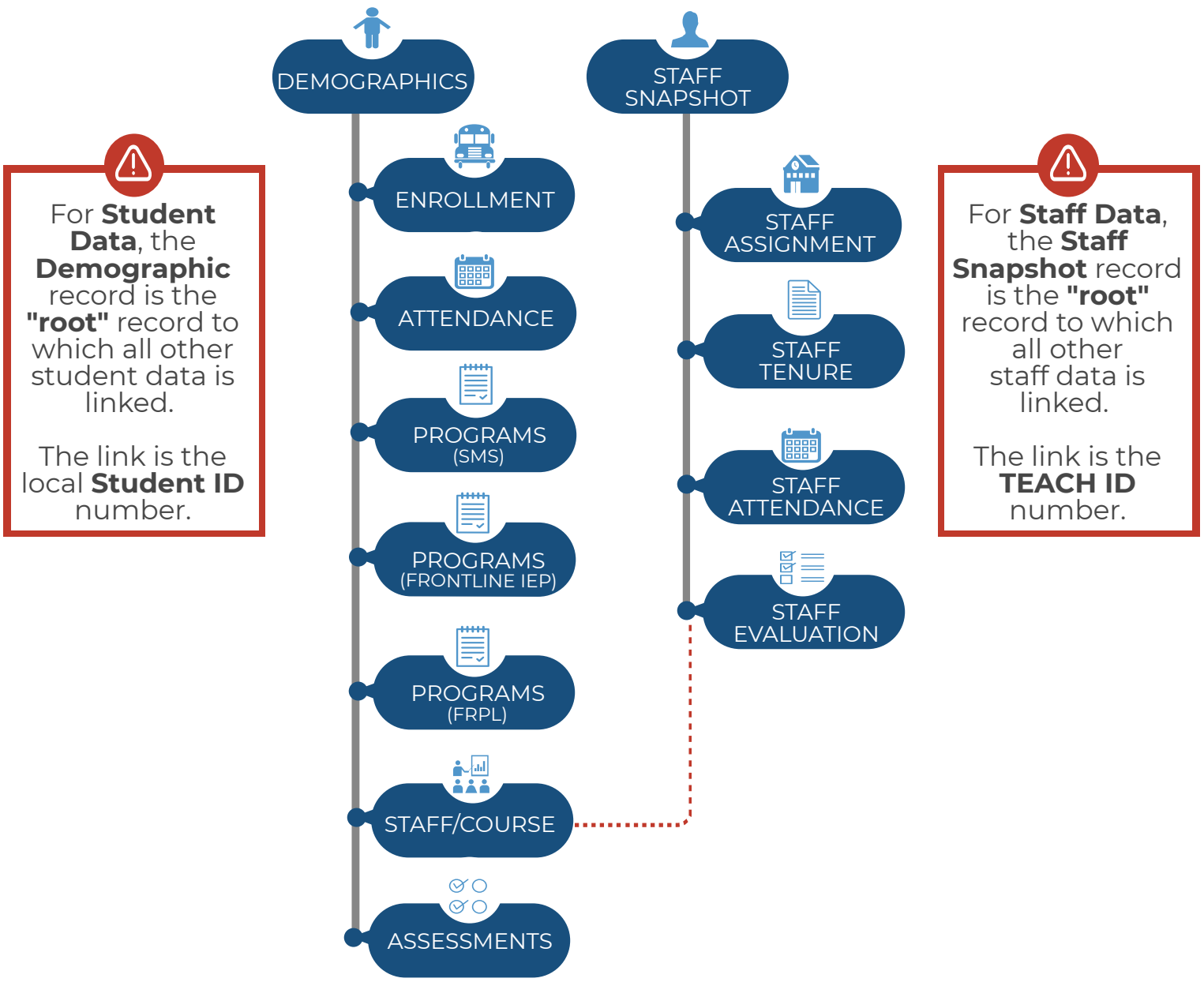
# EDUCATIONAL DATA SERVICES

# LOADING LEVEL 0

## SIRS DATA FLOW




## LEVEL 0 TEMPLATE RELATIONSHIPS



# LEVEL 0: SUGGESTED LOAD SEQUENCE

| EXTRACT | USES | WHEN |
|---|---|---|
| **STUDENT LITE * (DEMOGRAPHICS)**<br>STUDENT MANAGEMENT SYSTEM | • The "root" template to which all other student data is linked.<br>• Loaded all year to support NYSSIS, BEDS reporting, Testing, , Accountability reporting, etc. | **Weekly**<br>**September-August** |
| **SCHOOL ENTRY/EXIT (ENROLLMENT) ***<br>STUDENT MANAGEMENT SYSTEM | • Needed for all other student data to be loaded.<br>• Loaded all year to support NYSSIS, BEDS reporting, Testing, Graduation Outcomes, Accountability reporting, etc. | **Weekly**<br>**September-August** |
| **PROGRAMS FACT**<br>STUDENT MANAGEMENT SYSTEM<br>**ESEA, Homeless, Immigrant, ELL, etc.** | • Loaded all year to support BEDS reporting, Testing, Accountability reporting, Funding, etc. | **Weekly**<br>**September-August** |
| **PROGRAMS FACT**<br>FRONTLINE IEP<br>**Type of Disability, Alt. Assessment, Section 504** | • Loaded all year to support Special Ed BEDS reporting, Testing, Accountability reporting, Funding, etc. | **Weekly**<br>**September-August** |
| **SPECIAL ED BEDS DAY SNAPSHOT**<br>FRONTLINE IEP | • Loaded to support Special Ed BEDS Collection | **Weekly**<br>**September-December** |

Extracts with a * must be loaded prior to other extracts.

# LEVEL 0: SUGGESTED LOAD SEQUENCE

| EXTRACT | USES | WHEN |
|---|---|---|
| **ASSESSMENT FACT**<br>STUDENT MANAGEMENT SYSTEM | • Assessments reported through Level 0: Regents, Regents Alternatives, CTE, CCR (AP/IB Exams) | • **October** (Aug Regents & Alt Regents)<br>• **January/February** (Jan Regents)<br>• **July** (June Regents, CTE, Alt Regents, CCR-AP) |
| **STAFF SNAPSHOT*** <br>FINANCIAL/HR SOFTWARE | • PMF Reporting, Teacher of Record, APPR | **Beginning of the year** and/or as **staff members change** due to hiring, retirement, resignation |
| **LOCATION MP &* COURSE**<br>STUDENT MANAGEMENT SYSTEM | • Dependent files for: Staff Student Course, Student Class Grade Detail, Course Instructor Assignment, Class Entry Exit | **Beginning of the year** and/or as **changes** occur in **marking period dates** and/or **locations** |
| **COURSE INSTRUCTOR ASSIGNMENT**<br>STUDENT MANAGEMENT SYSTEM | • Automated PMF process through SIRS for teacher certification and out of certification reporting | **Monthly**<br>**September-August** |
| **STUDENT CLASS ENTRY EXIT**<br>STUDENT MANAGEMENT SYSTEM | • Automated PMF process through SIRS for teacher certification and out of certification reporting<br>• Reporting dual credit/concurrent enrollment courses/ High School Accountability | **Monthly** and/or at the start of each **semester**. |

Extracts with a * must be loaded prior to other extracts.

# LEVEL 0: SUGGESTED LOAD SEQUENCE

| EXTRACT | USES | WHEN |
|---|---|---|
| **STAFF ASSIGNMENT**<br><br>FINANCIAL/HR SOFTWARE | • PMF Reporting of Non-Teaching Professionals, APPR for principals | **Beginning of the year** and/or as **staff members/assignments change** due to hiring, retirement, resignation |
| **ATTENDANCE CODES*** <br><br>STUDENT MANAGEMENT SYSTEM | • CHRONIC ABSENTEEISM REPORTING (ESSA ACCOUNTABILITY) | **Beginning of the year** |
| **DAY CALENDAR**<br><br>STUDENT MANAGEMENT SYSTEM | • CHRONIC ABSENTEEISM REPORTING (ESSA ACCOUNTABILITY) | **Beginning of the year** and/or as changes occur in Day Calendar such as **Snow Days** and **Public Health Emergency Days** |
| **STUDENT DAILY ATTENDANCE**<br><br>STUDENT MANAGEMENT SYSTEM | • CHRONIC ABSENTEEISM REPORTING (ESSA ACCOUNTABILITY)<br>• SUSPENSION DATA (ESSA ACCOUNTABILITY) | **Weekly**<br><br>**September- June** |
| **STAFF TENURE**<br><br>FINANCIAL/HR SOFTWARE | • APPR | **Beginning of the year** and/or as **staff members change** due to hiring, retirement, resignation |

Extracts with a * must be loaded prior to other extracts.

# LEVEL 0: SUGGESTED LOAD SEQUENCE

| EXTRACT | USES | WHEN |
|---|---|---|
| **STAFF ATTENDANCE**<br>FINANCIAL/HR SOFTWARE | • ESSA | **July-August** |
| **COSF ASSESSMENT FACT if applicable**<br>FRONTLINE IEP | • VR-15 (Preschool Outcomes) | **June-August** |
| **END OF YEAR SNAPSHOT & SE EVENTS**<br>FRONTLINE IEP | • VR-13 (End of Year Snapshot)<br>• VR 11-14 (Compliance Rate & Parentally Placed Students) **if applicable** | **Weekly/As needed**<br>**March-August** |
| **STUDENT CLASS GRADE DETAIL**<br>STUDENT MANAGEMENT SYSTEM | • ESSA/SCHOOL REPORT CARD | At the **end** of each **semester** |
| **STAFF EVALUATION**<br>FINANCIAL/HR SOFTWARE | • APPR | **July- October** of the **new school year**<br>(i.e.,20-21 Data will be Loaded after July 1, 2021) |

Extracts with a * must be loaded prior to other extracts.