THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

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TO: District Superintendents of BOCES
           Superintendents of Public School Districts Outside NYC
           Principals of Public Schools Outside NYC
           Charter School Leaders

FROM: Kathleen R. DeCataldo

SUBJECT: Timeline, Collection of 2020-21 School Year School Safety and Educational Climate (SSEC) Incident Counts

This memo includes important information about reporting School Safety and Educational Climate (SSEC) data. Please share this information with your school's Dignity Act Coordinator and other appropriate school and district staff.

Submission of 2020-21 SSEC Data

To fulfill the requirements of federal law relating to unsafe school choice, Education Law §2802 requires the Commissioner to annually determine which public elementary and secondary schools are persistently dangerous, in accordance with the Commissioner's regulations. Each school is required to maintain a record of all violent and disruptive incidents that occur within each school year, from July 1 through June 30, and to provide an annual report of such incidents to the superintendent. Schools must submit to the Department the number of incidents in each category outlined in Commissioner's regulations §100.2(gg).

All public schools and districts, charter schools, and BOCES that were active for any period during the 2020-21 school year are required to submit data regarding School Safety and the Educational Climate to the New York State Education Department (NYSED) – regardless of whether zero incidents are reported. In addition, all relevant incidents that occurred during the summer months of 2020, including when summer school was in session, must be included when reporting the 2020-21 data.

Questions regarding the timeline for reporting or the data collected (i.e., questions regarding incident classification, responsibility for reporting, etc.) may be directed to the Office of Student Support Services at SSEC@nysed.gov or (518) 486-6090. Information

and training materials related to incident reporting categories are available on our [website](), and on the [Dignity for All Students Act website]().

Reporting Deadlines

Category	2020-21 SSEC Deadline	Other Submissions
1. Schools identified as Potentially Persistently Dangerous (PPD) for the 2020-21 school year and notified by letter on December 28, 2020	**July 12, 2021**	
2. Schools designated as Persistently Dangerous (PD) for the 2020-21 school year	**July 12, 2021**	**July 12, 2021** Parts 5 & 6 of Incident Reduction Plans (IRP)
3. All other public schools (including charter schools), public school districts, and BOCES	**July 26, 2021** (School and district level SSEC forms)	

The SSEC data are collected through an online reporting application, the IRS Data Exchange or "IDEx" that is accessed through the [NYSED Application Business Portal]() and will be available to all school districts, public schools, including charter schools, and BOCES **beginning on June 28, 2021**. Once the 2020-21 school year data collection window closes on July 26, 2021, SSEC data may not be changed.

Additional information about the IDEx application is outlined in the [step-by-step user guide]() to reporting SSEC data. For further assistance, please visit the [SSEC help center](). If you have difficulty accessing the online reporting form, please contact IRS via [datasupport@nysed.gov](). Specific questions regarding SSEC reporting may be directed to the Office of Student Support Services at (518) 486-6090 or [SSEC@nysed.gov]().