



SISWeb Gradebook User Group April 9, 2014 Meeting Minutes

Attendees: **CNYRIC:** Steve Andrews, Marcia Fenocchi, Eric Hovater
APW: George Parker
Cato Meridian: Kevin McGowan, Terri Mitchell, Jeff Ostroski
Lyndsay Pilipczak, Dennis St Amour, Jen Taylor
Chittenango: Sharon Spirigliozi, Sharrol Thurston
Jordan Elbridge: Drew Deapo, Mary Thomas-Madonna
Lafayette: Sandra Burt, Freida Jacques,
North Syracuse: Donna Marie Norton, Diane Skapura, Nikki Slater,
OCM BOCES: Don Martel, Rebecca Robertson
Pulaski: Bonnie Morris
Southern Cayuga: Peter Bakija
Union Springs: Heather Carroll, Wrenaye Matzen, Joe Palmiotto

CNYRIC Items:

- ❑ Frequency and Purpose of User Group
 - Twice annual meetings, occurring in the fall and spring of the school year.
 - Intended audience: Faculty and administrators in schools that are using the SIS Gradebook.
 - Purpose: A forum to discuss best practices, training and support issues and future enhancement items.

- ❑ Training and Support Items:
 - Final Average grade submission process is slightly different than the marking period grade submission. Process was discussed and demonstrated to the group.
 - The differences between Regents Exams and Final Exams was discussed, as well as how if Regents Exams are uploaded to SIS after gradebook final averages are submitted, then Final averages should be re-submitted.
 - The Regents Exams and the new Common Core Regents Exams were discussed. CNYRIC to implement a new element to account for Common Core Regents.
 - CNYRIC to distribute updated Training Materials to all Schools as well as posting them to Doc Spot on the CNYRIC.org website.

Gradebook Enhancement Discussion

- ❑ The enhancement suggestion list from the Fall User Group meeting was reviewed. Items completed and being removed from that list include:
 - Display of Vertical Assignment Average in teacher's gradebook.
 - Display quarterly grades at the course list level on the Portal.
 - If assignment is either excluded or hidden, then the upcoming assignment identifiers should not display on the Portal.
 - Teachers can now hide student names in the gradebook and in printed reports in order to post grades anonymously.
 - Teacher ability to mass communicate from the Gradebook to adults and students in the class. This item is not yet available, but is coming soon and was demonstrated and discussed.

- ❑ New items for the enhancement list include:
 - Display *current* marking period grades, in addition to the previous marking period grades at the course list level on the Student Portal.

Other Discussion Items

- Any valid non-numeric mark value defined by the school can be found by clicking on the new Grade Matrix Icon on the gradebook. Equivalent numeric values, if present, are also displayed by clicking this icon.
- If a student's previous marking period contains a non-numeric value, such as "INC", the presence of the non-numeric will not prevent submittal of a Final Average. This is a change from previous end-of-year cycles.
- Along with the Teacher Mass Communication tool, a new Portal View will be released. This new view includes a streamlined appearance and allows the Portal User to view only portions of the portal that they desire, including a list of the teacher's communications.

Teachers are encouraged to forward suggestions to CNYRIC via their school's Turnkey Trainers and Administrators.

**The next SISWeb Gradebook User Group Meeting is scheduled for
Wednesday, October 15, 2014 8:30 to 11:00 am
Conference Rooms 1 & 2, Rodax Building 2**