



***Naviance User Group  
September 28, 2011***



**Presenter:**

Tammy Reilley - Judy Corigliano

**Attendees:**

Auburn	Christine Hoskins-Tardibone, Greg Walker
Baldwinsville	David Mancini
Cato-Meridian	Cheryl Sawyer
Cazenovia	Cara LaVine, Susan Tresco
Chittenango	Monica Hamilton, Sean Hayden, Melissa Weigelt
ESM	Randi Ludwig, Lindsay Cogan, Mike White
Fayetteville-Manlius	Gracelyn Musci
Jamesville-DeWitt	Amy LeStrange, Diane Ennis
Jordan-Elbridge	Jamie Susino
Lafayette	Bill O'Leary
Liverpool	Peter DeFazio, Jeremy Fryer
Manlius Pebble Hill	Will Cardamone
Marcellus	Marion Hares
North Syracuse	Eric Breindel, Shannon Heffron, Pat Zeleznock
Oswego	B Carroll, R Henderson, M Taylor, L Roman, S Vollmer
Port Byron	Tracey Pirozzolo
Skaneateles	Barb Drozynski
Union Springs	Mike Wurster
West Genesee	Kay Merrick, Beverly Hannah

## **September 28<sup>th</sup> Items Discussed:**

### **Naviance OnLine Application Submittal**

#### **EDocs Update**

##### **Transcript and Document Requests**

- *You will now receive alerts for transcript and document requests for students from NCAA or a college with request ability*

##### **Process**

- *Student completes the NCAA registration and requests transcript on the NCAA website : NCAA will automatically*
- *Counselor will automatically see an eDocs alert on the home page when they log in*

### **Top 40 most commonly asked eDocs questions**

- Document hand out to everyone

### **Naviance Additional Enhancements**

- A request has been submitted to Naviance for districts to see all 8<sup>th</sup> graders in the system every January.
- Email – Batch not able to BOLD - same as Welcome Message
- Keep Transcript – Midyear, initial new optional transcript
- Course Tab Comment
- Common App –Enhancement
- Notification from student that they have put in a request
- eDocs – change initials
- See Powerpoint handout for MYR – not MR etc.
- Applies to common app
- Turn your Sync “on” – will have to match student 1<sup>st</sup> time
- New Icons ? did not answer Yes or No, - (red line) did not file through common app, CA is Common App
- Send Forms – optional transcript
- NCAA – doc requests eDocs ALERT – alert shows on “home” page
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#### **Bundled package:**

- Naviance Succeed Essentials
- Naviance Succeed Foundation
- Naviance Succeed Advantage
- Naviance Succeed Premier

Course Planner:

- Develop 4 year course plan for students
- Courses can be imported into SIS/Schooltool.

College Power Score:

- Helps students decide what courses to sign up for.

Success Planning:

- Tasks & Programs – Student manage

My Planner:

- Create tasks – goals
- See it – at a glance, due today or what's coming up!
- Can also build private tasks or goals.

Don't Forget edocs:

- Districts must re-register each year.
- This is found on the home page of Naviance Succeed

**Future Training & Support:** On-going, please contact Tammy Reilley or Judy Corigliano to schedule a date & time.

**Next User Group:** May 16, 1 to 3pm, rooms 1 & 2.

**Purpose of User Group:** Review product enhancements with users. Communicate and share information with group. Create new enhancements based on user group feedback.