Central New York Regional Information Center

Cleartrack200 User Group
Meeting Minutes, April 30, 2010

Spring 2010 – Cleartrack200 User Group

Attendees:

Chittenango	Lynda Stankavage, Ann Bush
Dryden	Patty Helms
Port Byron	Barb Mack, Randi Ludwig
Cortland	Juanita Bush, Dorothy Clark, & Amy Barrette
Solvay	Eileen Sgarlata, Jeannie Aversa
CNYRIC	Judy Corigliano, Robert Reale & Mike Callahan

Future Meetings: In June Broome BOCES will be here offering a RTI Demonstration. Our Fall User Group is scheduled for: October 6, 2010, Conference Room 1 & 2.

Purpose of User Group: Review product enhancements with users. Communicate and share information with group. Create new enhancements based on user group feedback.

Minutes:

- The CNYRIC website's relevant sections for ClearTrack users was highlighted (Committees, Student Services, Spotlight, Documents & Resources, and DocSpot).

- 'Section 504' compliance issues were addressed by CNYRIC SE staff, and ClearTrack school district staff.

- Chittenango user, Ann Bush, recommends ClearTrack school districts start using 'Blog' next school year to track problems/resolutions.

- New ClearTrack release most likely scheduled to be implemented next weekend (5/7-9) by Bob Reale.

- New state mandated IEP documentation reviewed in detail.

- Chittenango user, Ann Bush, has requested an AIMSweb import for ClearTrack in 2010/2011 school year.

- All ClearTrack school districts will be forced to use the Teacher Interface in the 2010/2011 school year as a result of the software changes necessary for the new state mandated IEP in ClearTrack.

- Teacher Interface transition/training by CNYRIC staff, for school districts, will occur before the end of the 2009/2010 school year.

- The 'new' state mandated IEP is scheduled to start in Sept. 2010 (roll over of 'old' IEP's will not be necessary).

- Proposed ClearTrack screen (Meeting, Other IEP, etc.) changes to accommodate new state mandated IEP were 'viewed' and discussed.

- Bob Reale will send out a link of SED's website to school districts so that they can review new state mandated IEP.

- ClearTrack school district trainings, by CNYRIC, for new state mandated IEP, will be scheduled to start prior to the 2010/2011 school year. (Chittenango's school year starts one week prior to official school year beginning date).
- New 'Student Identifying Information' document, which will be available in addition to new IEP, was viewed and discussed. Typically this document, which is demographic in nature, will be placed in the student's folder along with the IEP.

- Implementation of the new IEP will include forms which will be built into ClearTrack, and available for use by Sept. 1st, 2010.

- Mapping of new screen detail items to tables, variables, etc., must be completed before school districts will be allowed to use new ClearTrack screens.

- E-mailing of agenda's and other items will now be available in ClearTrack.

- Bob Reale will automatically send school districts a link to the ClearTrack software release documentation, as the release installation is completed.

- An AIS Edge (now RTi Edge) presentation to ClearTrack school districts, by the Broome development team, will be in June, 2010. A summer presentation is also likely.

- ClearTrack Release 4.01 and 4.02 enhancement documentation was reviewed and discussed.

- A Medicaid update was presented to the ClearTrack school districts.

- Meetings/training for certification of relevant Medicaid employees will take place at the CNYRIC in the May/June/July/August time frames.

- Who is a 'relevant Medicaid employee in a school district?' was discussed.

- An NPI number being assigned to every provider in a given school district, and it's implications, was discussed.

- Medicaid training implications (cost, effectiveness, timeliness, etc.) for the school districts was discussed.