



Central New York Regional Information Center

MyGradebook User Group October 27, 2010 Meeting Minutes

Attendees: **CNYRIC:** Steve Andrews, Marcia Fenocchi, Brian Hidy, Eric Hovater
F E N: Jack McLoughlin
APW: George Parker
Cato Meridian: Sue Evans, Kevin McGowan, Tom Peters, Dennis St Amour, Jen Taylor
Cayuga BOCES CTE: Cathy Barlow
Chittenango: Beth Bennett, Jason Clark
FM: RJ Hartwell
Fulton: Sandi Squires
Groton: Stephanie Hume
J-D: Jay Lang, Connie Myers-Kelly
J-E: Diane Gleason
Lafayette: Amy Flemming
Liverpool: Lind Tillotson
Marcellus: Laurie Updike
Mexico: Nancy Kather
Moravia: Peg Dienhoffer
North Syracuse: Alina Capria, Dave Cordone, Joan Kesselring, Melissa Julian, Joanne Mroczek, Rob Siechen, Diane Skapura, Cindy VanGiesen, Charles Yonko
Onondaga Central: Nancy Schmidt
Phoenix: Cheryl Fassett, Raina Hinman
Solvay: Sandy Sutherland
Southern Cayuga: Chris Clapper
Union Springs: Nina Darnell, Mitch Fabian, Joe Palmiotti
West Genesee: Mike Burns, Mike Free, Dan Howard, Nancy Muldoon, Theresa Murray, Sandy Whatman

CNYRIC Support:

- ❑ New schools using MyGradebook:
 - **Pulaski High School and Middle School**
 - **OCM BOCES McEvoy Occ Ed**

The total number of CNYRIC schools presently using MGB is 64
- ❑ Start of School Year Issues:
 - CNYRIC reinforced the need for Lead Teachers at the schools for effective teacher support.
 - Student Services offers all day teacher support sessions at schools near the end of marking periods.

- How MyGradebook teacher log-ins are created from SIS was discussed, as was how to test for the existence of MyGradebook teacher log-ins.
- The group was shown how to access Student Services training documents on the CNYRIC website, as well as where the User Group meeting minutes and Enhancement List can be found.
- The use of the Parent Portal in districts is clearly growing. The group asked for statistics of how many other schools are using the Parent Portal and for some “best practices” in implementation. We will canvass the schools and will provide the results to all.
- There was discussion about sharing gradebook information between teachers. Two distinct needs were identified. Co-taught classes where the entire class needs to be made available to more than one teacher and Resource teachers who need access to select students.

Enhancement Items

- A revised set of Enhancement Request Lists will be distributed separately. These will be posted on the Student Services website.
- 👍 On the Scores by Assignment screen, when moving from one class to another, the assignment should “hold” so that the teacher does not have to re-select the category and assignment each time
- 👍 Teachers would like to view their student’s performance in other classes, as well as to see how their classes look to the parents. – A suggestion:
On the Students tab the teacher could click on an active student or on a button next to the student to view all screens for student who has at least one class with a teacher-assigned password.
- 👍 Teachers would like the ability to import external scores from other systems as long as they can generate a file matching the requirements.
- 👍 Allow teachers to copy General Comments to other students within a class.
- 👍 Allow teachers to copy Class Description and General Message to other classes. Presently the Class Policies can be found on the My Account screen and new classes inherit that policy statement. Can the Class Description and General message also be moved to that screen?
- 👍 The Teacher Session timeout reminder needs to be made optional.

The next MyGradebook User Group Meeting, is scheduled for Wednesday, May 4, 2011. A second date of Tuesday, May 11, 2011 has also been reserved and may be used to accommodate a different way of conducting the meetings.