



MyGradebook User Group
May 4, 2011 Meeting Minutes

Attendees: **CNYRIC:** Steve Andrews, Marcia Fenocchi, Brian Hidy
F E N: Jack McLoughlin
APW: George Parker
Cato Meridian: Sue Evans, Tom Peters
Chittenango: Jason Clark
Fabius Pompey: Marc Lauzon, Betsy Pierce
FM: RJ Hartwell
Fulton: Sandi Squires
J-D: Connie Myers-Kelly
J-E: Diane Gleason
Lafayette: Amy Flemming
Marcellus: Hannah Naczi
Moravia: Peg Dienhoffer
OCM BOCES Cortland HS: Stacy Young
North Syracuse: Joan Kesselring, Melissa Julian, Diane Skapura
Onondaga Central: Jen Ryan, Nancy Schmidt
Phoenix: Cheryl Fassett
Pulaski: Amy Ladue, Bonnie Morris
Solvay: Sandy Sutherland
Southern Cayuga: Chris Clapper
West Genesee: Dan Howard, Nancy Muldoon

CNYRIC Support:

- End of School Year Issues:
 - End of Year Instructions, specific for each school have been prepared and will be distributed to each school, as in previous years.
 - Teacher's weighting their Grading Periods was emphasized.
 - The impact of BOCES' Test Scoring Service and the upload of the Regents Scores to SIS was discussed.
 - Student Services offers all day teacher support sessions at schools near the end of marking periods.

Enhancement Items

- ❑ A revised set of Enhancement Request Lists will be distributed separately. These will be posted on the Student Services website.
- 👍 On the Scores Spreadsheet screen, when moving from one class to another, the Category should “hold” so that the teacher does not have to re-select the category each time.
- 👍 The Class Information screen for parents should be more easily accessed. A Class Information Tab should be prominently displayed near the Home Tab. Parent Portal Design should allow for a School or district message.
- 👍 Teachers would like the ability to hide students from active class list. Students allowed to complete a course in SIS prior to the end of term remain as ACTIVE in MyGradebook.
- 👍 Students should be listed as ACTIVE prior to the start date of the class.
-- *Previous Item from October 2008.* --
- 👍 Teachers very much like the Scoring comment field. They would like to see a similar attendance comment field.
- 👍 The ability to attach assignment such as Word or PDF documents for access through the Parent Portal.
- 👍 Teachers would like the ability to import external scores from other systems as long as they can generate a file matching the requirements
-- *Previous Item from October 2010.* --
- 👍 Grade Level as part of the Student Demographic file sent from SIS to MGB
-- *Previous Item from October 2006.* --
- 👍 When a teacher has included an assignment description, some sort of indicator should be displayed on the parent portal, such as a different color, an underline, or a fly-out.
- 👍 Do not include password when sending the Security message to teachers.

The next MyGradebook User Group Meeting is scheduled for Wednesday, October 26, 2011.

PLEASE NOTE the NEW START TIME of 8:30 AM

Per request of several teachers, the meeting will now be held from 8:30 to 11:00 am. Conference Rooms 1 & 2, Rodax Building 2