**Data Administrator’s Meeting**

**December 01, 2016 1:00 – 3:00 pm**

**Onondaga/Oneida Rooms (Rodax 8) at CNYRIC**

**Video-conferenced C-O BOCES (Distance Learning room)**

**or WebEx from anywhere (WebEx info included at end of agenda)**

Documents available at:<http://www.cnyric.org/teacherpage.cfm?teacher=1055>

2016-17 SIRS Manual:<http://www.p12.nysed.gov/irs/sirs/> (v 12.4 - 11/16/16 update)

Vendor Meeting Info:<http://p1232.nysed.gov/irs/vendors/home.html>

* Welcome
* Assessment
  + CBT/CBS ([cbtsupport.nysed.gov](https://cbtsupport.nysed.gov/hc/en-us))
    - 3-8
      * Test ordering site – scheduled to close Dec. 16
      * Tech readiness survey (<https://cbtsupport.nysed.gov/hc/en-us/articles/216028323-NEW-Grades-3-8-CBT-Technology-Readiness-Requirements-Guidelines>) - including “lead scoring entity”
      * Rosters for CBT being populated based on SSC
      * Test sampler available (<https://ny-practice.nextera.questarai.com/tds/#practice>)
    - NYSAA
      * Students populated based on 11/18 load - should be available now
      * Update district users
      * Build rosters
  + Regents ordering for January
  + ISRs
    - 3-8: printed and sent
    - NYSAA: available now in Level 2
    - NYSESLAT: available now in Level 2
  + Contact info – update with test scoring (Monica Nett: mnett@cnyric.org)
* Reporting
  + Reporting Memo (<http://www.p12.nysed.gov/irs/vendors/documents/2016-17SIRSReportingMemo.pdf>)
  + Timeline (<http://www.p12.nysed.gov/irs/vendors/documents/2016-17DataReportingTimeline.pdf>)
* Staff Reporting (<http://www.p12.nysed.gov/irs/beds/PMF/home.html>)
* Staff Eval
  + - Review SIRS-325 - certify accuracy by December 2
    - Certification submitted in SED Monitoring and Vendor Performance
  + Staff update
    - ePMF - FAQ
    - Data updates for teacher who have submitted
    - Itinerant teachers and staff
    - TAA changes - only 4-8 math and ELA, HS math Regents
* Student Reporting
  + Homeless definition: change 12/10/16 – Children awaiting foster placement will no longer be considered homeless; no historical changes needed
  + Attendance reports
    - Chronic absenteeism
    - Day Calendar verification report
    - Anticipate certification
  + Spec Ed due dates (<http://www.p12.nysed.gov/sedcar/data.htm>)
    - VR 1-9 due Jan 11
    - PD 6 due Feb 1
  + FRPL guidance for 16-17 – certify spring and EoY (<http://www.p12.nysed.gov/irs/vendors/documents/FRPLGuidancedoc16-17-Revised.pdf>)
  + SMS updates
    - Immigrant definition
    - Career path code changes
* Accountability
  + School Report Card release (<https://data.nysed.gov/>)
* Other
  + Data Source Matrix – moving to Google forms (trial)
  + SEDREF (<http://portal.nysed.gov/portal/page/portal/PortalApp>)
    - DTCs (3-8 and NYSAA)
    - Separation of systems
  + CRDC ([https://crdc.grads360.org](https://crdc.grads360.org/))
    - Cognos Level 1 CRDC Reports 2015-16 CRDC Reporting (in review)
      * Number of students, gender, race/ethnicity included
      * Behavior and Financial not included
    - Anticipated Dates – open in January; close 75 days later
    - Workshop – Date TBD; notices will be sent
  + UIAS reports expected in Level 2 December 12 release
  + Level 0 - new templates (release 12.01 on 11/30)
* Upcoming Meetings and Workshops
  + DATAG – December 9
  + **Data Admin Meetings for 16-17**
    - Thursday, February 9, 2017
    - Thursday, April 13, 2017
    - Thursday, June 8, 2017

**SED Upcoming deadlines & actions**:

**December 2** 2015-16 Statement of Confirmation of Staff Evaluation Rating Verification Report

**December 10** ESSA “Awaiting Foster Care” no longer homeless applies

**January 2017 –** TBA CBT 3-8 Roadshow; Scorepoint information

**February 6, 2017** – (Anticipated Date) Open L0H for all years

**Other helpful information**

**ESSA Guidance Link**: <http://www2.ed.gov/policy/elsec/leg/essa/index.html>

**Data Admin Meeting WebEx Information**

Thursday, December 1, 2016 12:50 pm  2 hrs 20 mins

Meeting number (access code): 736 223 080

Meeting password: uPE6eRBd

When it's time, [join the meeting](https://cnyric.webex.com/cnyric/j.php?MTID=m9773203f15b7c5e28e099f88c6d03eee).

**Join by phone**

**1-650-479-3208** Call-in toll number (US/Canada)