NYSED Technology Plan Overview

Background

The instructional technology plan survey is designed to allow districts the opportunity to compile all data related to their technology planning and needs in one location. The data collected in the survey may be used as the basis for funding opportunities and will satisfy the New York State Education Department's requirement that school districts submit technology plans per Part 100.12 of the Commissioner's Regulations.

Technology Plan Review and Certification

Once your technology plan is completed using the on-line form, you will have to print your plan and then forward it to the CNYRIC for certification. We will be using the Reviewer Checklist that is posted on the Instructional Technology Plans website for the certification process. That checklist will be completely filled in by your reviewer, signed, and returned to you along with your technology plan. Any modifications, if required, will be identified by a check mark in the 'No' column, along with an explanation in the 'Comments' section of the form. Your technology plan will be considered properly certified when all questions have a check mark in the 'Yes' column. At that point your technology plan can be submitted to SED.

Please contact Joe Scott, Project Manager to have your plan reviewed or to ask any questions related to the certification process.

Help with Technology Integration and Professional Development

Model Schools Facilitators from your local BOCES are available to assist with preparing your plans in terms of how best to incorporate professional development, integration strategies, or other instructional components. Questions should be directed to your local Model Schools Coordinator.

Help From SED

NYS Instructional Technology Plan Links
Guide to Accessing the Portal (.pdf)
Portal Link
Reviewer Checklist (.pdf)
Survey Questions and Guidance Document:
   Survey Questions (.pdf)
   Survey Guidance (.pdf)

For a brief overview, please go to:
ensemble.cnyric.org/Watch/techplans

Survey Sections

LEA Information
Instructional Technology Vision and Goals
Technology and Infrastructure Inventory
Software and IT Support
Curriculum and Instruction
Professional Development
Technology Investment Plan
Status of Technology Initiatives and Community Connectivity
Instructional Technology Plan Implementation
Monitoring and Evaluation

Special Considerations

Section E: Model Schools Facilitators can collaborate with Curriculum Leaders and Directors of Special Education to help draft a response regarding instructional strategies that integrate technology.

Section F: Model Schools Facilitators can provide information about instructional-technology professional development in the region

Section J: Question 2 Note: The only public forum needed is for Internet Safety and Cyberbullying.
A public forum only needs to be held once and a district needs to be able to prove that it happened.
Question 3 Note: Most districts do not have procedures in place to ensure cybersecurity (this is not about cyberbullying). It is recommended you select No for this question. There is no requirement for written cybersecurity plans and/or procedures. There is no guidance from SED for creating such plans.