Rick Pollard
Assistant Director
Phone: 315.433.2652
Fax: 315.433.8368
Email: rpollard@cnyric.org

Instructional Technology & Design

CURRICULUM RESOURCE CENTER (MEDIA LIBRARY)
ADVISORY COUNCIL MEETING MINUTES
June, 2010

Meeting was held on Thursday, June 3 at OCM BOCES Regional Information Center (RIC).

Attendees

Instructional Technology & Design/Regional Information Center
Rick Pollard (Assistant Director), Amy Spath (Coordinator, E-Learning and Special Projects), Chris Kaleta (Media Library), Lee Sweet (Media Library), Gina Piper (Media Library), Carol Eymer (Media Library), Eric Smith (Media Library), Mike Rozniak (Systems Consultant), Jim Leary (Technical Services), Teresa Fragola (IT&D Administrative Support)

School Districts
R.J. DeLisle (Baldwinsville), Vicki Reutter (Cazenovia), Ira Tobak (DeRuyter), Renee Wiles (East Syracuse-Minoa), Kathy Barlow (Fabius-Pompey), Wendy Scalfaro (Fulton), Kathy Ballard (Homer), Philip Luckette (Jamesville-Dewitt), Jane Nichols (McGraw), William Dana (Mexico), Kathy Spitzer (N. Syracuse), Chris Nelson (N. Syracuse), Elaine Flood (Oswego BOCES), Rachel Allen (Sandy Creek), Kathy Barstow (Solvay), Allen Shreffler (Tully), Sharon Bush (W. Genesee)

Introductions – Amy Spath
Amy welcomed attendees with special recognition certificates presented to the following retirees:
- Allen Shreffler (Tully – 31 years)
- Carol Eymer (CNYRIC Media Library – 31 years)
- Kathy Barstow (Solvay – 26 years)
- Gina Piper (CNYRIC Media Library – 22 years)

Summer Maintenance of Equipment – Jim Leary
Technical Services is aware that school buildings undergo their own maintenance/construction projects during the summer recess and it would be helpful for them to be made aware of equipment displacements. Any questions or concerns, please contact Jim at 431-8547.

Optoma Digital Projectors & AV Bid List – Jim Leary & Mike Rozniak
Replacement lamps for Optoma projectors are not currently on bid list; discussions with vendors are taking place. Original lamps have one-year warranty; replacements only 90 days and will be ordered as needed but not stocked. Warranty registrations should be submitted. To know when warranty expires, Jim suggested recording the date of purchase on a sticker and placing it on the equipment (writing on unit will void warranty).

Bid list will run for 7 months (May-November). Mike mentioned that Flat Screen TV's and Carts are new items on bid list. Any questions regarding bid list can be directed to either Mike (431-8565) or Sean Joyce, Manager of Central Services (431-8584).

MediaCONNECT (SNAP) Update - Rick Pollard/Amy Spath
MediaCONNECT is the CNYRIC "branded" name for SNAP, a web-based media system with integrated booking. This exciting instructional resource will soon be available through the CRC Media Library and offers new media collections and a new emphasis on professional development. Featured digital collections include: NBC News Archives on Demand, Discovery Education Streaming, Learn 360, ITD MediamiX, Soundzabound, and Vital New York. The CRC is working to move as many collections as possible inside the CNYRIC WAN.

MediaCONNECT will allow for student access but can be controlled by district with possibly one generic student login per building to limit content to appropriate grade level. Students will be able to search/find/download, but will not have booking capability. The issue of having multiple users per login is being addressed.

Amy gave a live demonstration of MediaCONNECT. Meeting attendees offered valuable comments about the following topics that will enhance the MediaCONNECT service:
- Log-in procedures
- Length of storage
- Order confirmation
- Notification of discontinued items
- Booking extensions
- Options for saving other than 'C' drive
- Updating user lists
- New account set up
- Tracking data usage at district level
- Downloading procedures
- Image collections
- Methods for "getting the word out" to teachers

NBC News Archives on Demand and Discovery Streaming material is mostly geared toward MS/HS grade levels and is included in the cost of CRC services. Elementary schools who want to consider purchasing should contact Amy. Districts purchasing direct from Discovery are reminded that the service is available from the Curriculum Resource Center.

Rick reminded Council members that any plans to allow student access must be coordinated with their district's technology director to ensure sufficient bandwidth.

Instructional Technology & Design

Media Library Update – Chris Kaleta

- PowerMedia Plus being discontinued; Rick will investigate and advise technology directors if material should be deleted at district level.
- Feedback welcome about new site collections available at CRC via http://itd.cnyric.org/.

School District Needs/Suggestions
- R.J. DeLisle has computer tables if any other districts need them
- Videoconferencing of CRC Advisory Council meetings for distant districts/other BOCES

Meeting was adjourned at 3:00 pm.

Dates for Next Year

October 7, December 2, February 3, April 14, June 2 (all at 1:00-3:00 except June 2 starts at 12:30).
Please add these dates to your 2010-2011 calendars.

For all Instructional Technology & Design services, click on:
http://itd.cnyric.org/

Any revisions or corrections to meeting minutes should be sent to Teresa Fragola (tfragola@cnyric.org)